

Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises in the case of fire or any other emergency, and must have an emergency evacuation procedure.

8.12 Emergency and Short notice closures policy

Policy statement

Under certain circumstances such as extreme weather, loss of power/ water, infectious disease, staff shortage or wilful or accidental damage to the building the nursery may be obliged to close at short notice. Closure would be a last resort and highly unlikely.

The exact procedure will depend on the nature or circumstances and the practicalities of getting information to parents in a timely way. The nursery will follow the following procedures in the event of a closure:

Procedures

- Website and Facebook will be updated at 7am every morning explaining/ confirming the situation as it stand for the day.
- Parents will be informed by email or telephone as well.
- During heavy snow, storms or flooding Nursery will normally follow the lead of the Local primary schools.
- If Pinewood site loses power, the water supply or is unsafe for another reason such as damage to the building staff will remain on site to advise parents and to man the telephone.
- In the unlikely event of staff shortage due to an epidemic or unusual circumstances we will endeavour to use agency staff or ask parents to volunteer to help. However if there are insufficient adults to maintain a ratio of 1 to 8 we would have to close. Parents would be advised as above.

This policy was adopted at a meeting of

Flying Start Nursery

Held on

Date to be reviewed

Signed on behalf of the provider

Name of signatory

Role of signatory
