

**Safeguarding and Welfare Requirement: Safety and Suitability of Premises, Environment and Equipment**

Providers must take reasonable steps to ensure the safety of children, staff and others on the premises in the case of fire or any other emergency, and must have an emergency evacuation procedure.

## 8.11 Broadmoor Alarm procedure

### Policy statement

Our nursery is situated within a few miles of Broadmoor hospital. In the event of an escaped patient Broadmoor let out an emergency siren. This is extremely rare and has not happened in the past 10 years. In the event of the alarm sounding, other than from a drill, the following procedures will be followed.

### Procedures

- The doors will be locked and the windows closed and all children will remain inside.
- Children will be met by their parent or carer at the end of the session at the door.
- Children arriving and leaving at 12,45 will be met at the door by their parents and two members of staff. The door will be locked in between arrivals and departures.
- Children who leave at 3pm must be met at the door by their parent or carer. The door will be locked between each departure.
- At the end of the day the same procedure will apply, the door will be locked until a parent or names carer comes to the door.
- This procedure will continue until advised by the Police or the all clear signal is sounded by Broadmoor.
- If there is an ongoing incident at the start of the morning session children will be admitted individually and the door locked between arrivals.

This policy was adopted at a meeting of

Flying Start Nursery

Held on

Date to be reviewed

Signed on behalf of the provider

Name of signatory

Role of signatory

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